



North Somercotes CE Primary School

Charging Policy

Introduction

This charging policy has been compiled in line with DfE requirement and in accordance with s457 of the Education Act, 1996.

School Trips

1. **Day Trips.** No charge will be levied in respect of day trips that take place during school hours or are part of the curriculum. (but also refer to section 11).
2. **Residential trips – Essential.** For residential trips which are essential to the National Curriculum or statutory RE , a charge will be levied for board and lodging.
3. **Residential trips – Non-essential.** For residential trips which are not essential to the National Curriculum or statutory RE:
 - a. if the amount of school time on the trip is less than half of the total time of the trip, a charge will be levied up to the full cost of the trip.
 - b. if the amount of school time on the trip is half or more of the total time of the trip, a charge will be levied for board and lodging.

Materials & Textbooks

4. Where a pupil or parent wishes to retain items produced as a result of art, craft and design, or design and technology, a charge may be levied for the cost of the materials used. Textbooks are provided free of charge.

Activities Outside School Hours

5. No charge will be made for activities outside school hours that are part of the National Curriculum or religious education.

For all other activities outside school hours, a charge up to the cost of the activity will be levied.

School Meals

6. Hot school meals are provided in school for children at a cost of £2.20 per day. Adult meals will be charged at £2.65 per day (inclusive of vat).

Swimming

7. The school makes use of its swimming pool during the summer term and parents are asked for a voluntary contribution towards the cost of running the pool. The contribution will be determined by the Finance Committee prior to the swimming pool opening.

Damage/Loss to Property

8. A charge will be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Head teacher may decide.
9. A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the school. The charge to be the cost of replacement or repair, or such lower cost as the Head teacher may decide.

Individual Instrumental or Vocal Tuition

10. Where this is over and above the requirements of the National Curriculum and takes place during the school day and is subject to the parent/carer requesting the tuition a charge may be made.

Voluntary Contributions

11. Where the school cannot levy charges, and it is not possible to make these additional activities within the resources ordinarily available to the school, the school may request or invite parents to make a contribution towards the cost of the trip. Pupils will not be treated differently according to whether or not their parents have agreed to make a voluntary contribution. However, where there are not enough voluntary contributions to make the activity possible, then it will be cancelled.

Lettings

12. The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined by the Finance Committee. For users connected to the school the charge will be based on the site staff overtime costs.

Other charges

13. The Head teacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an OFSTED report.

Remissions Policy.

14. If a pupil is in receipt of Pupil Premium Funding, they are entitled to free board and lodging on a residential trip.
15. The Head teacher, Finance Committee or Governing Body may remit in full or part charges in respect of a pupil, if it feels it is reasonable in the circumstances.
16. The Head teacher, Finance Committee or Governing Body may decide not to levy charges in respect of a particular activity, if it feels it is reasonable in the circumstances.

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