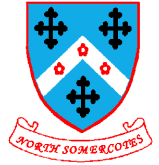


# Acceptable Use Agreement – PUPILS



## I WILL:



Always follow the instructions of my teacher



Keep my username and password secret



Always be nice and polite when I send messages to other users



Always tell my teacher if I see, hear or read anything which makes me feel uncomfortable while using the computer



Always check with my teacher before using websites



Close computers or Ipads down properly when I have finished using them



Remember that the information I read on the internet may not always be right



Check with an adult before:

- ❖ Sending email
- ❖ Downloading files
- ❖ Completing questionnaires or subscription forms
- ❖ Opening email attachments
- ❖ Printing anything out

## I WILL NOT:



Send anyone a message which is not nice



Use bad language in a message



Use any other persons work or email



Tell a stranger any of the following information:

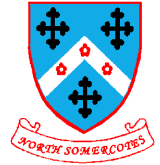
- ❖ My name, home address or telephone numbers
- ❖ Any other personal information about myself or any of my friends

**REMEMBER – YOUR TEACHERS CAN SEE AND MONITOR YOUR WORK AND INTERNET USE**

Name of pupil: .....

Signature of pupil: ..... Date: .....

## E-LEARNING CODE OF CONDUCT AGREEMENT



**NAME OF PUPIL:** .....

As parent/carer I have read, discussed and explained the Acceptable Use Agreement to my son/daughter. I understand that if he/she fails to follow this code, his/her individual access may be withdrawn and I will be informed.

I understand that systems are in place to prevent pupils from accessing inappropriate materials but that it is not possible to provide a 100% assurance as pupils may accidentally come across material which would be inappropriate. In such instances staff will follow school procedures to prevent this happening in future.

**Parent/Carer signature:** ..... **Date:** .....

### Permission and Copyright Release

I consent to photographs and digital images of the child named above, appearing in printed publications or on the school website. I understand that the images will be used only for educational purposes and that the identity of my child will be protected. I also acknowledge that the images may also be used in and distributed by other media as part of the promotional material of the school.

I also consent to examples of my child's work being published on the school website or in other media, subject to strict confidentiality of personal information.

**Parent/Carer signature:** ..... **Date:** .....

### Digital Use by Parents

#### Taking of Digital Recordings

I accept and agree to my child being captured in school performance recordings filmed by other parents, I understand that whilst filming their own children my child's image may be included in that recording.

**Parent/Carer signature:** ..... **Date:** .....

#### Use of Digital Recordings

I agree that any digital video filmed by myself during school performances will be used solely for home use and not under any circumstances published to any exterior media.

**Parent/Carer signature:** ..... **Date:** .....

#### Digital Video

I consent to my child taking part in North Somercotes CE Primary School projects using digital video. I consent to my child taking part in the production of digital videos and appearing in films. I understand that films may be made available on the school website or used in other school promotional activities.

**Parent/Carer signature:** ..... **Date:** .....